

CURRICULUM VITAE

PERSONAL INFORMATION

Full Name: Germain Koku Adadey

Nationality: Ghanaian

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PERSONAL PROFILE

I am a professional licensed teacher. I am currently serving as the assistance headmaster as well as a French teacher at Kidzone Academy. I pursued Bachelor of Art in French Education at the University of Education, Winneba. Prior to this, I started my education in Togo a francophone country where I had my first two Certificates namely C.E.P.D and B.E.P.C.

I did my national service at Mankessim Senior High School for a year. I did my internship at Aflao Border Basic School for six months. I taught as a fulltime facilitator in 2019/2020 academic year at Central Educational Foundation, whereby I had also been a French part time facilitator since 2021 to August 2025.

All this year of my teaching experiences, methods, skills as well as theories being exposed to over the years had made me well vested in teaching the French languages. These always help me to guide my learners to master the four competences needed.

I am eager to learn and unlearn any moment and anytime. I am a smart and hardworking person who always ensure that what needed to be done is done and dusted the right way. Also, I am good at teamwork, and I had work with my previous leaders' hand in hand. Since learning is a life time process, I am still conducting more research in order to keep giving my outmost best for the best of my learners and for my reputation.

EDUCATIONAL BACKGROUND

DATE	INSTITUTION	CERTIFICATES
2021 - 2024	University of Education, Winneba	Bachelor of Arts, French Education_(Degree)
2016 – 2019	Keta Senior High, Technical School	West African Senior School Certificate Examination_(WASSCE)
2013 – 2016	Calvary Ransom Basic School	Basic Education Certificate Examination_(BECE)
2009 - 2013	CEG Devego	Certificat d'Etude du Premier Degré_(CEPD)

PROFESSIONAL EXPERIENCE

September 2nd, 2025 – To date **French Facilitator (Full-time)** **Kidzone Academy_(Mankessim)**

November, 2024 – August, 2025 **French Facilitator (Part-time)**

Responsibilities:

- Teaching French Language (Basic 1-6).
- Help learners develop the four required competences.
- Monitoring the academic performance of my learners.
- Conduct and administer Class exercises and examinations.
- Invigilate during Exams.
- Assist during co-curriculum activities.

October 4th, 2024 – September 30th, 2025 **French Facilitator (Full- time)** **Mankessim Senior High Technical School_(Mankessim)**

Responsibilities:

- Teaching French Language (SHS 1&2).
- Help learners develop the four required competences.
- Monitoring the academic performance of my learners.
- Conduct and administer Class exercises and examinations.
- Invigilate during Exams.
- Assist during co-curriculum activities.

January 2024 – April 30th, 2024 **French Facilitator (Part- time)** **Central Education Foundation_Aflao**

Responsibilities:

- Teaching French Language.
- Monitoring the academic performance of my learners.
- Conduct and administer Class exercises and examinations.
- Prepare Lesson Plan.

October 2nd, 2023 – April 30th, 2024 **Student-teacher (Full- time)** **Aflao Border Basic School_Aflao**

Responsibilities:

- Teaching French Language.
- Seeing to the academic performance of my learners (Both oral and written).
- Prepare Lesson Plan.
- Conduct and Monitor Class Exercises and Examinations under the supervision of my mentor.
- Assisting as Basic 7(B)
- Class Teacher (marking attendance book and Report Cards). Assist in extra-curricular Activities.

**January 2023 –
September 2023
August 2021 –
September 2023**

**French facilitator
(Part- time)**

**Synclaire International
School_Winneba
Solocom Educational
Foundation_Winneba**

Responsibilities:

- Teaching French Language.
- Monitoring learners progress.
- Guiding learners.
- Assessing learners.
- Motivating my learners.
- Marking and recording of marks.

**September 2019 –
August 2020**

**French &
Mathematics
Facilitator (Full time)**

**Central Educational
Foundation_Aflao**

Responsibilities:

- Teaching French Language.
- Teaching Mathematics teacher.
- Monitoring, guiding and assessing learners.
- Marking and recording of marks.

LEADERSHIP EXPERIENCE:

Date	Role	Organization /Association/Institution
September 2nd- Till date	Assistant Headmaster	Kidzone Academy

Responsibilities:

- Ensure teachers prepare and deliver lesson notes according to GES standards.
- Supervising lesson delivery daily.
- Keep accurate school record (movement book, logbooks, admission register).
- Maintain discipline among learners.
- Conduct regular classroom lesson observation and provide feedback in collaboration of the Circuit supervisor and sometimes the headmistress.
- Ensure adherence to child protection, attendance, sanitation and safety policies.

**January 2023 –
September 2023**

**Chief Justice
(UEW)**

**Association des
Etudiant de Français_
ASSEF**

Responsibilities:

- Interpreting the ASSEF constitution.
- Giving legal advice to the core Executive members.
- Overseeing all legal activities within the association.
- Attending legal workshop organized for all justices and or Chief Justices.
- Attending and participating in Student Legal Association Meeting.
- Organizing and participating in ASSEF Judicial Board meeting.

**January 2022 –
September 2023**

**Student Radio Presenter
(Radio Windy Bay 98.3FM)**

**University of Education
Winneba**

Responsibilities:

- Representing the French students by hosting the radio program in French Language.
- Overseeing the preparation synopsis and sometimes preparing it.
- Seeing to the formation of the comrades that will the takeover before the final selection.
- Preparing of Budget and others related document for the program.

2015 -2016

School Prefect

**Calvary Ransom Basic
School**

Responsibilities:

- Working in collaboration with the teachers in overseeing comrades' co-curricular activities.
- Facilitating at the absence of the following teachers (Mathematics, Sciences, French, RME, and EWE).
- Assisting the class prefect in maintaining order in the class.
- Ensuring discipline among students.
- Supervising and delegating some executive to oversee some important activities.

WORKSHOPS

DATE	TRAINING PROGRAMS	ORGANIZER /VENUE
November, 2025	Continuous Professional Development (Professional Managerial Pedagogy)	Foundational Education Firm Origin Ghana (FEFOGHANA)_Mankessim
November 3rd–15 th 2024	Pedagogy Training	T-TEL & Ghana Education Service _ Winneba
October 31 st , 2023	Sandwich Seminar for Aflao Border Basic School and At Aflao Preventive	Togbui Henyo III (Chief of Aflagatigome) _ Aflao
August, 2023	Pre-internship Seminar	University of Education, Winneba _ Winneba

RESEARCH

DATE	ASSOCIATION	INSTITUTION
2023–2024	Emploi de la préposition « <i>de</i> » le cas des apprenants d'Aflao Border Basic School_ Under the supervision of Prof. D.S.Y Amuzu	University of Education, Winneba _ Winneba

MEMBERSHIP OF ASSOCIATION

DATE	ASSOCIATION	INSTITUTION
2021-2024	Association des Etudiants de Français_ ASSEF	University of Education, Winneba _Winneba
2022–2023	Student Legal Association	University of Education, Winneba _Winneba

IT PROFICIENCY

- Professional user of :
 1. Microsoft Word
 2. Microsoft Power point
- Above average user of:
 1. Microsoft Excel
- Beginner in Adobe photoshop 2020

HOBBIES

Reading educative books

Listening Hip-pop and Country music

Playing Football

Watching of legal and investigatory movies

REFEREES

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