

EVENTS APPLICATION FORM

Alliance Française Accra missions are to support Ghanaian artists and expand access of disadvantaged audiences to arts and culture. Through arts, we wish to develop mutual understanding of French and Ghanaian culture. We also try to offer shows that you cannot find anywhere else in Accra and we promote multidisciplinary events.

Alliance Française is a Ghanaian Non-Profit organisation with limited funds and Alliance Française **NEVER** takes part in religious or political events.

If you wish to organize an event in Alliance Française premises or in collaboration with Alliance Française, please complete the application form below and give as many details as possible. Please keep in mind that we plan all our events **AT LEAST 2 MONTHS AHEAD**.

We will get back to you as soon as possible. We do receive lots of proposal and try our best to respond.

Thanks in advance,

The cultural office

Please read carefully – Fill in all the gaps, incomplete proposals will not be accepted!!!

For your information, **in case you want to rent the venues**, the spaces available and the costs associated are listed below:

Exhibition hall:

Capacity: 150 seated – 200 + standing

Cost: 3500 Ghana Cedis

Amphitheatre:

Capacity: 500-600 seating, 1,000 + with audience standing

Cost: 7000 Ghana Cedis

Paillote Stage:

Capacity: 600+ standing

Cost: 7000 Ghana Cedis

Those prices include the following:

- PA system, lighting and projector
- Technicians working on the day (light and sound)
- Communication about the event (conditions are detailed in our contract)
- Staff working backstage and at the gate
- Security

All equipment that is not available at Alliance is to be hired by the organizers at their own cost.

Name	
Date of submission of proposal	
Contact details (email address, phone number, website, facebook page, etc)	
Title of the project	
Preferred date and time	
Description of the project (Include the name of the proposed artists)	
Length of the performance (max. 3 hours)	
Equipment needed – please attach your technical rider (We will then let you know what is feasible on our side)	
Detailed program of the event (You should detail here the components of the performance and the length of each of them)	
How do you intend to finance the project?	
Desired tickets rate	